

TITLE 44: GOVERNMENT CONTRACTS, GRANTMAKING,  
PROCUREMENT AND PROPERTY MANAGEMENT  
SUBTITLE A: PROCUREMENT AND CONTRACT PROVISIONS  
CHAPTER I: CHIEF PROCUREMENT OFFICER FOR GENERAL SERVICES

PART 1  
CHIEF PROCUREMENT OFFICER FOR GENERAL SERVICES  
STANDARD PROCUREMENT

SUBPART A: GENERAL

Section

- 1.1 Title
- 1.3 Authority
- 1.5 Policy
- 1.8 Implementation of This Part
- 1.10 Application
- 1.12 Additional Exemptions Applicable to Artistic and Musical Services
- 1.13 Additional Exemptions Applicable to Illinois Finance Authority
- 1.15 Definition of Terms Used in This Part
- 1.25 Property Rights
- 1.30 Constitutional Officers, and Legislative and Judicial Branches (Repealed)

SUBPART B: PROCUREMENT RULES, POLICIES AND PROCEDURES

Section

- 1.525 Rules
- 1.530 Policies and Procedures

SUBPART C: PROCUREMENT AUTHORITY

Section

- 1.1005 Procurement Authority
- 1.1010 Appointment of State Purchasing Officer (Repealed)
- 1.1040 Central Procurement Authority of the CPO-GS
- 1.1050 Procurement Authority of the SPO; Limitations (Repealed)
- 1.1060 Designation
- 1.1070 Toll Highway Authority
- 1.1075 Department of Natural Resources (Repealed)
- 1.1080 Illinois Mathematics and Science Academy (Repealed)

SUBPART D: PUBLICIZING PROCUREMENT ACTIONS

44	Section	
45	1.1501	Bulletin
46	1.1510	Publication of Illinois Procurement Bulletin (Repealed)
47	1.1515	Registration (Repealed)
48	1.1525	Bulletin Content
49	1.1535	Vendor Portal
50	1.1550	Official State Newspaper (Repealed)
51	1.1560	Alternate and Supplemental Notice
52	1.1570	Error in Notice
53	1.1580	Direct Solicitation
54	1.1585	Notice Time
55	1.1590	Retention of Bulletin Information (Repealed)
56	1.1595	Availability of Solicitation Document

57

## 58 SUBPART E: SOURCE SELECTION AND CONTRACT FORMATION

59

60	Section	
61	1.2005	General Provisions
62	1.2010	Competitive Sealed Bidding
63	1.2012	Multi-Step Sealed Bidding and Proposals
64	1.2013	Reverse Auctions
65	1.2015	Competitive Sealed Proposals
66	1.2020	Small Purchase Limits
67	1.2025	Sole Source or Sole Economically Feasible Source Procurement
68	1.2030	Emergency Procurements
69	1.2035	Competitive Selection Procedures for Professional and Artistic Services
70	1.2036	Other Methods of Source Selection and Contract Formation
71	1.2037	Tie Bids and Proposals
72	1.2038	Modification or Withdrawal of Bids or Proposals
73	1.2039	Mistakes
74	1.2040	Cancellation of Solicitations and Contract Awards; Rejection of Bids or Proposals

75

## 76 SUBPART F: SUPPLIERS, PREQUALIFICATION AND RESPONSIBILITY

77

78	Section	
79	1.2043	Suppliers
80	1.2044	Vendor List
81	1.2045	Vendor Prequalification
82	1.2046	Responsibility

83

## 84 SUBPART G: BID, PROPOSAL AND PERFORMANCE SECURITY

85

86	Section	
----	---------	--

87 1.2047 Security Requirements

88

89 SUBPART H: SPECIFICATIONS AND SAMPLES

90

91 Section

92 1.2050 Specifications and Samples

93

94 SUBPART I: CONTRACTS

95

96 Section

97 1.2055 Types of Contracts

98 1.2060 Duration of Contracts – General

99 1.2065 Cancellation of Contracts

100 1.2067 Contract Amendments and Change Orders

101

102 SUBPART J: PROCUREMENT FILES

103

104 Section

105 1.2080 Public Procurement File

106 1.2084 Record Retention

107 1.2086 Filing with the Comptroller

108

109 SUBPART K: WORKING CONDITIONS

110

111 Section

112 1.2560 Prevailing Wage

113 1.2570 Equal Employment Opportunity; Affirmative Action

114 1.2575 Subcontractors (Repealed)

115

116 SUBPART L: CONTRACT PRICING

117

118 Section

119 1.2800 All Costs Included (Repealed)

120

121 SUBPART M: CONSTRUCTION AND  
122 CONSTRUCTION RELATED PROFESSIONAL SERVICES

123

124 Section

125 1.3005 Construction and Construction Related Professional Services

126

127 SUBPART N: REAL PROPERTY LEASES AND CAPITAL IMPROVEMENT LEASES

128

129 Section

130	1.4005	Real Property Leases and Capital Improvement Leases
131	1.4010	Authority
132	1.4015	Method of Source Selection
133	1.4020	Request for Information – Real Property and Capital Improvement Leases
134	1.4025	Lease Requirements
135	1.4030	Purchase Option
136	1.4035	Rent Without Occupancy
137	1.4040	Local Site Preferences
138	1.4042	Historic Area Preferences
139	1.4044	Emergency Lease Procurement

140

141 SUBPART O: PREFERENCES

142

143 Section

144	1.4505	Procurement Preferences
145	1.4510	Resident Vendor Preference
146	1.4515	Soybean Oil-Based Ink and Vegetable Oil-Based Ink
147	1.4520	Recycled Supplies
148	1.4525	Recyclable Supplies (Paper)
149	1.4526	Environmentally Preferable Procurement
150	1.4530	Correctional Industries
151	1.4535	Qualified Not-for-Profit Agencies for Persons with Significant Disabilities
152	1.4540	Gas Mileage and Flex-Fuel Requirements
153	1.4545	Small Business
154	1.4550	Illinois Agricultural Products
155	1.4555	Corn-Based Plastic Products
156	1.4557	Disabled Veterans
157	1.4570	Contracting with Businesses Owned and Controlled by Minorities, Women, and
158		Persons with Disabilities
159	1.4575	Domestic Products
160	1.4578	Bio-Based Products
161	1.4579	Notice of Preferences
162	1.4595	HUBZone Business Contracts
163	<a href="#">1.4600</a>	<a href="#">Bid Preference for Illinois Businesses</a>

164

165 SUBPART P: ETHICS

166

167 Section

168	1.5002	Continuing Disclosure; False Certification
169	1.5005	Bribery
170	1.5010	Felons
171	1.5011	Debt Delinquency
172	1.5012	Collection and Remittance of Illinois Use Tax

173	1.5013	Conflicts of Interest Prohibited by the Code
174	1.5014	Environmental Protection Act Violations
175	1.5015	Negotiations for Future Employment
176	1.5020	Exemptions
177	1.5021	Bond Issuances
178	1.5023	Other Conflicts of Interest
179	1.5030	Revolving Door Prohibition
180	1.5035	Disclosure of Financial Interests and Potential Conflicts of Interest
181	1.5036	Disclosures of Business in Iran
182	1.5037	Vendor Registration, Certification and Prohibition on Political Contributions
183	1.5038	Lobbying Restrictions
184	1.5039	Procurement Communication Reporting Requirement
185	1.5055	Supply Inventory
186	1.5060	Prohibited Bidders and Contractors
187	1.5065	Lead Poisoning Prevention Act Violations

#### SUBPART Q: CONCESSIONS

190		
191	Section	
192	1.5310	Concessions
193	1.5350	No-cost Contracts

#### SUBPART R: COOPERATIVE PURCHASING

196		
197	Section	
198	1.5400	General
199	1.5405	Definitions
200	1.5420	Governmental Joint and Cooperative Purchasing
201	1.5440	Non-Governmental Joint Purchasing
202	1.5460	No Agency Relationship
203	1.5465	Consortiums, Cooperatives, and Group Purchasing Organizations
204	1.5470	Bulletin Content
205	1.5475	Vendor Portal and eProcurement
206	1.5510	Complaints Against Vendors (Repealed)
207	1.5520	Suspension (Repealed)
208	1.5530	Resolution of Contract Controversies (Repealed)
209	1.5540	Violation of Law or Rule (Repealed)

#### SUBPART S: PROTESTS

210		
211		
212		
213	Section	
214	1.5550	Protests
215		

SUBPART T: SUSPENSION AND DEBARMENT

Section

1.5560 Suspension and Debarment

SUBPART U: VIOLATION OF STATUTE OR RULE

Section

1.5620 Violation of Statute or Rule

SUBPART V: HEARING PROCEDURES

Section

1.5700 General  
 1.5710 Informal Process  
 1.5720 Hearing Officers  
 1.5730 Notice of Hearing  
 1.5740 Written Comments and Oral Testimony  
 1.6010 Supply Management and Dispositions (Repealed)  
 1.6500 General (Repealed)  
 1.6510 No Agency Relationship (Repealed)  
 1.6520 Obligations of Participating Governmental Units (Repealed)  
 1.6530 Centralized Contracts – Estimated Quantities (Repealed)  
 1.6535 Centralized Contracts – Definite Quantities (Repealed)

SUBPART W: MISCELLANEOUS PROVISIONS OF GENERAL APPLICABILITY

Section

1.7000 Severability  
 1.7010 Government Furnished Property  
 1.7015 Inspections  
 1.7020 Taxes, Licenses, Assessments and Royalties  
 1.7025 Written Determinations (Repealed)  
 1.7030 No Waiver of Sovereign Immunity

SUBPART X: SELECTION OF A SUCCESSOR ILLINOIS LOTTERY  
 PRIVATE MANAGER IF A PRIVATE MANAGEMENT  
 AGREEMENT HAS BEEN TERMINATED

Section

1.8000 Authority  
 1.8005 General  
 1.8010 Selection Process

259 1.8015 Lottery Advisors  
 260 1.8020 Public Hearing (Repealed)  
 261 1.8025 Award  
 262 1.8030 Action to Contest Selection  
 263

264 AUTHORITY: Implementing and authorized by the Illinois Procurement Code [30 ILCS 500]  
 265 and the Illinois Lottery Law [20 ILCS 1605].  
 266

267 SOURCE: Adopted at 7 Ill. Reg. 100, effective December 17, 1982; amended at 7 Ill. Reg.  
 268 13481, effective October 4, 1983; amended at 7 Ill. Reg. 13844, effective October 12, 1983;  
 269 codified at 8 Ill. Reg. 14941; Sections 1.2210, 1.2220, 1.2230, 1.2240 recodified to Section  
 270 1.2210 at 9 Ill. Reg. 6118; amended at 10 Ill. Reg. 923, effective January 2, 1986; amended at 10  
 271 Ill. Reg. 18707, effective October 22, 1986; amended at 11 Ill. Reg. 7225, effective April 6,  
 272 1987; amended at 11 Ill. Reg. 7595, effective April 14, 1987; amended at 13 Ill. Reg. 17804,  
 273 effective November 7, 1989; emergency amendment at 16 Ill. Reg. 13118, effective August 7,  
 274 1992, for a maximum of 150 days; amended at 17 Ill. Reg. 600, effective January 5, 1993;  
 275 amended at 17 Ill. Reg. 14576, effective August 27, 1993; amended at 20 Ill. Reg. 9015,  
 276 effective July 1, 1996; old Part repealed by emergency rulemaking at 22 Ill. Reg. 12632,  
 277 effective July 1, 1998, for a maximum of 150 days, and new Part adopted by emergency  
 278 rulemaking at 22 Ill. Reg. 12726, effective July 1, 1998, for a maximum of 150 days; old Part  
 279 repealed and new Part adopted at 22 Ill. Reg. 20875, effective November 25, 1998; emergency  
 280 amendment at 23 Ill. Reg. 2812, effective February 16, 1999, for a maximum of 150 days;  
 281 emergency expired on July 15, 1999; emergency amendment at 23 Ill. Reg. 5869, effective April  
 282 29, 1999, for a maximum of 150 days; amended at 23 Ill. Reg. 7075, effective June 7, 1999;  
 283 amended at 24 Ill. Reg. 1900, effective January 21, 2000; amended at 26 Ill. Reg. 13189,  
 284 effective August 23, 2002; emergency amendment at 29 Ill. Reg. 20540, effective December 2,  
 285 2005, for a maximum of 150 days; emergency amendment repealed by emergency rulemaking at  
 286 30 Ill. Reg. 5673, effective March 7, 2006, for the balance of the 150 days; emergency expired  
 287 August 3, 2006; amended at 30 Ill. Reg. 138, effective December 22, 2005; amended at 30 Ill.  
 288 Reg. 13378, effective July 25, 2006; amended at 30 Ill. Reg. 17305, effective October 20, 2006;  
 289 amended at 30 Ill. Reg. 18635, effective November 17, 2006; emergency amendment at 33 Ill.  
 290 Reg. 3205, effective January 28, 2009, for a maximum of 150 days; amended at 33 Ill. Reg.  
 291 9607, effective June 25, 2009; recodified, pursuant to PA 96-795, from Department of Central  
 292 Management Services to Chief Procurement Officer for General Services at 35 Ill. Reg. 10143;  
 293 amended at 36 Ill. Reg. 10729, effective August 6, 2012; amended at 36 Ill. Reg. 16319,  
 294 effective November 1, 2012; emergency amendment at 37 Ill. Reg. 1319, effective January 22,  
 295 2013, for a maximum of 150 days; amended at 37 Ill. Reg. 8123, effective June 5, 2013;  
 296 amended at 38 Ill. Reg. 20884, effective October 31, 2014; recodified Title of the Part at 39 Ill.  
 297 Reg. 5903; amended at 40 Ill. Reg. 16126, effective December 5, 2016; amended at 46 Ill. Reg.  
 298 10208, effective June 2, 2022; amended at 49 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.  
 299

300 SUBPART C: PROCUREMENT AUTHORITY  
 301

**Section 1.1070 Toll Highway Authority**

For activities related to the construction and operation of the toll highways under the jurisdiction of the Illinois Toll Highway Authority, the construction rules promulgated by the CPO-DOT shall be followed, except as provided in Section 1.4600.

(Source: Amended at 49 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)

**SUBPART O: PREFERENCES**

**Section 1.4600 Bid Preference for Illinois Businesses**

a) In procuring construction services for projects with a total value that exceeds the small purchase maximum established by Section 20-20 of the Code, construction agencies shall provide a bid preference to a responsive and responsible bidder that is an Illinois business as defined in Section 45-105(g) of the Code. The construction agency shall allocate to the lowest bid by an Illinois business that is responsible and responsive a bid preference of 4% of the contract base bid. Subsection 45-105(e) of the Code applies only to projects where a business that is not an Illinois business submits a bid. [30 ILCS 500/45-105(e)]

b) The term "Illinois business", as used in this Section 1.4600 and Section 45-105(g) of the Code means a contractor that is, for at least one year prior, operating and headquartered in Illinois, subject to applicable State taxes, and providing, at the time that an invitation for a bid or notice of contract opportunity is first advertised, construction services. "Illinois business" includes a foreign corporation duly authorized to transact business in this State that has a bona fide establishment for transacting business within this State where it is operating, headquartered, and performing construction services at least one year before an invitation for a bid or notice of contract opportunity is first advertised. [30 ILCS 500/45-105(g)]

c) "Headquartered", as used in this Section 1.4600 and Section 45-105(g) of the Code, means having a physical location, excluding job site trailers, within the State where the executives for the business, or high-level officers for a corporation, direct, control, and coordinate the business' or corporation's activities.

(Source: Added at 49 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)